



REPORT OF ON-SITE ASSESSMENT

ELT QUALITY ENDORSEMENT

VERSION 201610

ELT Centre Name and Address

Academia International
Level 4, 152 Elizabeth Street
MELBOURNE
VIC 3000 Australia

Date On-Site Assessment Completed

26.10.16

Date Report Submitted

31.10.16

Quality Principle A - Teaching, Learning and Assessment		Quality Outcomes	Quality Issues	Regulatory Issues
A1	Course design supports quality learning outcomes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A2	Teachers have appropriate training and experience for the courses they deliver and assess	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A3	Students are enrolled in courses and levels that reflect their language proficiency and learning goals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A4	Course delivery, assessment and teaching approaches optimise outcomes for students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A5	Students are encouraged to take control of their language learning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A6	Evaluation of courses is regular and rigorous	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quality Principle B - The Student Experience		Quality Outcomes	Quality Issues	Regulatory Issues
B1	The application and enrolment process is clear and easy to follow for students and agents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B2	Students have information and support needed to adjust to living and studying in this country	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B3	Students are provided with support to be actively involved in their learning program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B4	Stakeholder feedback is routinely integrated into the Centre's processes designed to enhance the student experience	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quality Principle C - Resources and Facilities		Quality Outcomes	Quality Issues	Regulatory Issues
C1	The Centre's premises reflect a professional workplace	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C2	Teaching and study spaces facilitate language learning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C3	Student facilities and services foster community	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C4	The Centre has resources for each course to meet a range of student learning needs, styles and preferences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quality Principle D - Administration, Management and Staffing		Quality Outcomes	Quality Issues	Regulatory Issues
D1	The Centre has a strategic planning cycle that reflects corporate goals and guides operational plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D2	The Centre has an organisational structure that effectively supports the provision of services to students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D3	The Centre utilises effective systems for the dissemination of information to stakeholders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D4	The Centre supports a performance and development culture for all staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quality Principle E - Promotion and Student Recruitment		Quality Outcomes	Quality Issues	Regulatory Issues
E1	Promotional material is ethical, accurate and consistent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E2	Essential information about the Centre is readily accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E3	All staff are involved in promoting the Centre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E4	The Centre makes explicit its quality assurance commitment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>